

Probus Club of Whitby-Brooklin Privacy Policy

INTRODUCTION

This Privacy Policy document describes how our club collects, uses, stores and protects the personal information of our members.

INFORMATION COLLECTED

Our club collects and stores personal information about our members which is voluntarily completed on our application form, items such as your name, mailing address, email address, and phone number. You also consent to share your photo image in your application.

PURPOSE OF DATA COLLECTION

We collect this personal information in order to manage and operate the club's business such as membership and event registration, and in order to communicate information to you such as meeting announcements and club updates through our newsletters, and other special emails.

DATA SHARING

Our club allows the viewing of your data with the following:

- Assigned Management Team administrators for the purpose of managing the club's operations, including but not limited to managing and correcting invoicing, payments, changes in member's profiles and resolving operational issues. These administrators ensure that no members' contact information is visible to the public and have set Directory privacy settings in the Wild Apricot system to members- only access.
- Service provider, Wild Apricot, for problem resolution.
- Service provider, AffiniPay, in partnership with Wild Apricot, to manage secure credit card transactions. Unless you request it to facilitate the transactions, your credit card information is not stored. AffiniPay does not share credit card details with the assigned Management Team administrators.

NOTE: Members shall **NOT** share other members' personal information with non-members.

DATA PROTECTION AND SECURITY

Your data is protected through our service providers' (Wild Apricot, AffiniPay) encryption protocols, secure servers, and access controls.

Wild Apricot's privacy and security policies [Click Here](#).

AffiniPay Privacy Policy [Click Here](#)

USER RIGHTS

You maintain the rights to your personal information, such as the right to access or correct your data. You also control what information you wish to share with other members in the member-only club Directory. The club will delete a member's personal information when their membership ends.

COOKIES & TERMS

The Wild Apricot software does not use cookies or other tracking technologies. However, we employ Google Analytics code to count the number of visitors on our website pages.

POLICY UPDATES

This privacy policy may change over time, such as when the Canadian Privacy Act (PIPEDA), which our policy complies with, is updated. In the event of changes, you will be notified either in our newsletter or by a special email. The policy is available on our website.

CONTACT INFORMATION

If you are a member of the public and have any privacy-related inquiries, please contact the Webmaster at www.webguy4pwb@gmail.com. Members are urged to contact the Wild Apricot Administrator(s) should they have concerns.

EFFECTIVE DATE

This policy is effective as of April 17th; 2024. Failure to follow this Privacy Policy can result in club membership being revoked.